



**Copayment Health Reimbursement Arrangement (HRA)
Group Number 16A3**

*****Important Notice*****

Copayment reimbursements will be mailed once a month following the Board of Education meeting.

Copayment reimbursement requests received by the last day of the month will be issued after the Board of Education meeting for the following month.

Please see the timeline examples below.

Example:

1. IAA receives your completed claim form and proper documentation on or before 11/30/2016
 2. IAA processes your claim
 3. Your reimbursement will be issued after the December BOE meeting
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1. IAA receives your completed claim form and proper documentation on or before 12/31/2016
 2. IAA processes your claim
 3. Your reimbursement will be issued after the January BOE meeting